



GUY LEVIS GRANT AWARD

Petition Instructions

The Guy Levis Grant Award is one of the highest awards available to an undergraduate member of Kappa Alpha Psi Fraternity, Inc. It is important that the petition be accurate, factual, and concise and convincingly supported by exhibits. Exhibits may consist of copies of newspaper articles, copies of certificates and awards, letters of acknowledgement, etc. Scrapbooks, photo albums, videotapes should not be included as exhibits. The petition must be typewritten and the candidate's achievements summarized in no more than three (3) pages. The Achievement Commission will review all petitions and recommend no more than four (4) candidates to the Grand Board of approval.

Petitions for the Guy Levis Grant Award are submitted on a standard form secured from the Fraternity's International Headquarters. The completed form must be received within **fourteen (14) days** following the candidate's Province Council and mailed as follows:

- a) Send one (1) Original to the Chairman of the Achievement Commission
- b) Send one (1) copy to each Achievement Commission Member
- c) Send two (2) copies to International Headquarters (Note: You **do not** need to get the Executive Director's signature prior to submitting your petition. The signature will be affixed once International Headquarters receives its two copies.)

A mailing list of the Achievement Commission/Committee members can be obtained from International Headquarters. Petitions are accepted each year.

The petition is divided into eight (8) parts:

PART I - Background is general information that provides basic background information;

PART II - Local Chapter Certification certifies that the candidate is in good standing with a local chapter. This section must be signed by both the Chapter Polemarch and the Keeper of Records.

PART III - Province Certification certifies that the candidate is in good standing with his Province of jurisdiction. This section must be signed by the Province Polemarch and the Province Keeper of Records.

PART IV - Grand Chapter Certification certifies that the candidate is in good standing with the Grand Chapter and meets the statutory requirements. This section will be signed by the Executive Director.

PART V - College/University Certification certifies that the undergraduate is in good standing with the college/university and is working toward a degree. This section must be completed and signed by an official of the college/university.

PART VI - Character References provides for entering the names and addresses of three (3) individuals who are submitting letters of recommendations attesting to the character and reputation of the candidate. These letters are an integral part of the petition; should be written by individuals who are thoroughly familiar with the candidate; should be addressed to the Grand Polemarch; and must be attached to the petition.

PART VII - Area of Achievement indicates the area(s) for which the candidate's outstanding achievements are to be considered. Convincing statements should be made to support the indicated area(s). The supporting statements should not exceed three (3) typewritten single spaced pages and should be attached to the petition.

PART VIII - Other Contributions provides for entering any contributions other than regular dues and assessments made by the candidate to a province or active or alumni chapter, either monetary or as a personal performance in the Fraternity's interest, in addition to any activity constituting the primary basis for this petition.

Revised: July 1, 2002

KAPPA ALPHA PSI FRATERNITY, INC.

GRAND CHAPTER

GUY LEVIS GRANT AWARD

PETITION

Name of Candidate

Submitted By

Undergraduate Chapter

Name of Province

Date Submitted



GUY LEVIS GRANT AWARD

Petition

PART I: Background Section

Name: _____

Address: _____

City

State

Zip Code

Chapter of Initiation: _____ Date: _____

Undergraduate Chapter Affiliation: _____

College/University: _____

Number of Years Financial with Current Chapter: _____ Province of Affiliation: _____

Name of Parents: _____

PART II: Local Chapter Certification

We, the undersigned do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the candidate for the Guy Levis Grant Award of Kappa Alpha Psi Fraternity, Inc.

Polemarch Signature Date

Keeper of Records Signature Date

Chapter Advisor Signature Date

PART III: Province Certification

We, the undersigned do hereby certify that the above named candidate is a member in good standing with our Province, and has paid all required dues and assessments imposed by our Province. We further attest that our Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the candidate for the Guy Levis Grant Award of Kappa Alpha Psi Fraternity, Inc.

Polemarch Signature Date

Keeper of Records Signature Date

Dates of Province Council Meeting: From _____ To _____

PART IV: Grand Chapter Certification

This candidate is eligible for consideration by the Achievement Commission. He meets all statutory provisions relative to membership, financial support of the Fraternity, and timely receipt of the petition.

Executive Director’s Signature Date

This candidate is not eligible for consideration for the Guy Levis Grant Award by the Achievement Commission for the following reason(s):

- Petition received at International Headquarters after statutory deadline.
- Candidate is not in good standing with the Fraternity.
- Candidate is subject of a disciplinary action or a pending disciplinary action by the Fraternity.

Executive Director’s Signature Date

PART V: College/University Certification

Candidate’s Name: _____

Classification: _____ Grade Point Average: _____

Academic Major: _____

College/University: _____

Credits Earned Towards A Degree: _____ Credits Required for Graduation: _____

We, the undersigned do hereby certify that the above-named candidate is a student in good standing with our college/university, and has paid all required fees. We further attest that said student is not the subject of any pending disciplinary action nor are there any allegations pending against this student that would subject him to any disciplinary action.

College/University Official	Title	Signature	Date
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PART VI: *Character References*

1.
Name: _____
Address: _____
City State Zip Code

2.
Name: _____
Address: _____
City State Zip Code

3.
Name: _____
Address: _____
City State Zip Code

PART VII: *Area of Achievement*

Please check only the area(s) of achievement on which you wish to be evaluated for the award.

Extra meritorious contribution to the Fraternity's advancement.

Contribution of exceptional merit to the community.

Outstanding achievement in a field of human endeavor.

An outstanding act of courage or valor.

